
School Catalog 2023

WeCanCodeIT.org 844-932-2626

Authorized by the State of Ohio Board of Career Colleges and Schools

Cleveland	Columbus
5500 S. Marginal Road Cleveland, OH 44103	2645 North High St. Columbus, OH 43202
Registration #: 15-03-2064T	Registration #: 15-03-2100T

Mission

We Can Code IT's mission is Championing Social Equity Through Technology

History of We Can Code IT™

Founded by Mel McGee in 2014, our focus is creating and implementing innovative curricula that keeps pace with modern times. Using contemporary programs and cutting-edge technology, we provide education, mentorship, and motivation in software development..

We Can Code IT teaches adults how to “tech”, and helps students/graduates start new careers in IT with a special focus on inclusion and diversity in technology.

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Our “ReSkill” Certificate Programs

We Can Code IT offers what we term, “ReSkill” programs in Full-Stack Software Development, Cybersecurity, and Data Analytics. These programs lead to certifications in their respective fields and are intended to lead to new career opportunities in technology.

Admission and Program Requirements

Admission Requirements for all “ReSkill” Certificate Programs

- Have authorization to work in the United States.
- Pass a background check.
- Successfully pass the designated assessments.
- Be a minimum of 18 years old by the end date of the program.

Additional Requirements for Full-Stack Software Development Program Certificate Programs

To qualify for admission to the Full-Stack Software Development Program, candidates must:

- Possess a General Educational Development (GED) certification or a High School Diploma.

Additional Requirements for Cybersecurity Analyst and Data Analyst Programs

For admission to the Cybersecurity Analyst and Data Analyst programs, candidates must meet one of the following criteria:

- Hold a Bachelor's degree in any field.

OR

- Possess a High School Diploma or GED, in conjunction with:

A minimum of three (3) years of experience in a technology-related role such as IT, Networking, Helpdesk, etc.

OR

- Possess a High School Diploma or GED, along with:

A certification of graduation from an accredited bootcamp (This includes bootcamps outside of WCCI).

Language Proficiency, English as a Second Language

In order to facilitate an optimal learning experience in our Software Engineering Program, it is essential for students to possess a strong command of the English language. Given the program's technical nature, students must be able to efficiently read, write, and speak English to fully engage with the course content. We urge students to critically evaluate their own English language proficiency, as they will be responsible for determining whether they have the necessary skills to succeed in this complex program. Before enrolling, please consider the importance of language proficiency as it will significantly impact your academic performance and overall experience.

Graduation Requirements

Attendance

Regular attendance is crucial for understanding and retaining the course material. Students should attend at least 90% of all lectures and lab sessions. Absences should only be for valid reasons and communicated in advance.

Course Expertise

Students must demonstrate strength of understanding of the course material by obtaining a minimum cumulative score of 80% across all course materials. This includes assignments, lab work, examinations, and other assessments.

Capstone Project

The capstone project should be completed and submitted by the due date prior to the end of the course. The project should demonstrate the student's ability to apply the concepts and skills learned throughout the bootcamp in a real-world scenario. For programs with group capstone projects, students must successfully collaborate and complete the project as a group in order to graduate.

Professional Conduct

Students are expected to maintain professional conduct throughout the course. This includes respectful communication with peers and instructors, adhering to academic integrity policies (no plagiarism or cheating), and actively participating in collaborative activities.

Career Preparation

Participation in the career preparation activities such as resume reviews, interview practice, and job searching strategy sessions is required to ensure students are fully prepared for entering the job market.

Account Status

Students' account status must be in good standing with all payments up-to-date. Failure to meet this requirement could result in the inability to graduate.

Course Evaluation

Students are required to complete an end-of-course evaluation. This will provide valuable feedback for the course administrators and instructors to improve future iterations of the bootcamp.

Enrollment Deadlines

All students must be enrolled prior to the cohort start. In addition, enrollment is limited by an individual class's capacity (number of seats).

Award upon graduation

Certificate in the program the student has engaged in, specifically one of the following:

- Certificate of Software Development
- Data Analyst Certificate
- Cybersecurity Analyst Certificate

2023 Calendar

Course Offerings All Campuses

Spring Full-Time 2023 (C# and Java Full-Stack Software Developer Bootcamp)

14 weeks, M-F 9:30 am - 3:30 pm

Start Date: January 9, 2023

Days off: January 16, 2023 (MLK Day)

End Date: April 7, 2023

Matchmaking: April 7th, 2023 (1-2:30 pm)

Demo Day and Graduation: April 19, 2023 (1-2:30 pm)

Spring Part-Time 2023 (Java Full-Stack Software Developer Bootcamp)

22 Weeks, 2 weekends per month synchronous instruction

Start Date: **Friday**, April 14, 2023

Days off: May 29, 2023 (Memorial Day), June 19, 2023 (Juneteenth) and July 4, 2023 (Independence Day), September 4, 2023 (Labor Day)

End Date: Sept. 7, 2023

Matchmaking: August 25, 2023 (9 am -12:30 pm)

Demo Day and Graduation: Sept. 7, 2023 (1-2:30 pm)

Summer Full-Time 2023 (C# and Java Full-Stack Software Developer Bootcamp)

14 weeks, M-F 9:30 am - 3:30 pm

Start Date: May 22, 2023

Days off: May 29, 2023 (Memorial Day), June 19, 2023 (Juneteenth) and July 4, 2023 (Independence Day)

End Date: August 30, 2023

Matchmaking: August 25th, 2023 (1-2:30 pm)

Demo Day and Graduation: August 30th (1-2:30 pm)

Fall Full-Time 2023 (All "ReSkill" Certificate Programs and Bootcamps)

14 weeks, M-F 9:30 am - 3:30 pm

Start Date: October 2nd, 2023

Days Off: November 24-27, 2022 (Thanksgiving Break) December 19, 2023-Jan 1, 2024 (Holiday Break) January 15, 2024 (MLK Day)

End Date: January 25, 2024

Matchmaking: January 19, 2024 (1-2:30 pm)

Demo Day and Graduation: January 25, 2024 (1-2:30 pm)

Fall Part Time 2023 (Java Full-Stack Software Developer Bootcamp)

22 Weeks, 2 weekends per month synchronous instruction

Start Date: **Friday**, October 6, 2023

Days Off: November 24-27, 2022 (Thanksgiving Break) December 19, 2023-Jan 1, 2024 (Holiday Break) January 15, 2024 (MLK Day)

End Date: March 17, 2024

Matchmaking: May 10, 2024 (9 am -12:30 pm)

Demo Day and Graduation: March 17, 2024 (1-2:30 pm)

Spring Full-Time 2024 (All "ReSkill" Certificate Programs and Bootcamps)

14 weeks, M-F 9:30 am - 3:30 pm

Start Date: January 9, 2023

Days off: January 16, 2023 (MLK Day)

End Date: April 7, 2023

Matchmaking: April 7th, 2023 (1-2:30 pm) Demo Day and Graduation: April 19, 2023 (1-2:30 pm)

We Can Code IT Hours of Operation:

Monday - Friday 9:00 am - 5:00 pm

Additional hours by appointment.

We Can Code IT reserves all rights to make changes to the calendar.

Tuition and Fees

Tuition

Tuition is \$14,900.

The school reserves all rights to make changes in tuition and fees. These changes will be published in the catalog, and will not affect students who have already signed an enrollment agreement.

We Can Code IT Grants and Scholarships*

IT Readiness Grant: A \$1,500 grant for students who successfully complete a paid PreSkill: Introduction to Programming Nanodegree Course prior to attending any ReSkill certificate program.

***Please note that all grants and scholarships vest upon graduation.**

General Fees (all sessions):

- Tuition: \$14,900
- Non-refundable registration fee: \$125
- Background check fee - \$50
- If you choose to pay by credit card, you will be charged for the additional fees incurred by the provider.

Late Fees and Reprints:

- Transcripts: \$10 / printed transcript request.
- Graduation Certificate: \$10 / printed certificate.
- Students whose accounts go into collections will be responsible for all additional fees incurred.
- Late payments are subject to a 15% annual interest.
- Checks returned for NSF incur actual bank charges, plus a \$25 administration fee.

Housing

If a student needs room/board, We Can Code IT can provide housing information in the Cleveland and Columbus area; however, it is a student's responsibility to investigate and pay any housing fees.

Computers and Equipment

You are expected to have a laptop or appropriate computer that meets the needs of our ReSkill certificate programs. Specifications will be provided to you by the admissions office.

Books

Each student is responsible for ordering his or her own book(s).

C# .NET Full-Stack Software Development Books

- **Optional:** The C# Player's Guide (5th Edition) by RB Whitaker
- **Optional:** ASP.NET Core 2.0 MVC and Razor Pages For Beginners: How to Build a Website
- **Optional:** SQL Queries for Mere Mortals: A Hands-On Guide to Data Manipulation in SQL (3rd Edition) by John L. Viescas and Michael J. Hernandez
- **Optional:** Database Design for Mere Mortals: A Hands-On Guide to Relational Database Design by Michael J Hernandez.

Java Full-Stack Software Development Books

- **Optional:** Java: A Beginners Guide (9th Edition) by Herbert Schildt

Parking and Transportation

Cleveland Campus

Public transportation and free parking are available for the Cleveland Location.

Columbus Campus

Public transportation and free parking are available for the Columbus Location.

Collecting Tuition and Fees

We have a variety of payment plans and structures in place so that students can easily afford to attend We Can Code IT.

Upon Enrollment

- Non-refundable \$125 registration fee.
- Fees for shipping of laptop both to you and from you to WCCI (if you receive a WCCI laptop)

Upon Orientation

- Background Check Fee: \$50
- Tuition payment. Select from the tuition payment options below.

Tuition Payment Options

- **Up-front Payment** – Tuition balance in its entirety, minus any We Can Code IT grant awarded, is due upon orientation. Any student who chooses this option must pay via cash, check or credit card.
- **Installment Payment Plan (Managed by InStore Finance)** – An option for the student to pay for the coding bootcamp as the student attends, divided into 3 even payments.
 - Payment 1 due at Orientation.
 - Payment 2 due at 5 pm Eastern on the Friday of your cohort's 2nd week.
 - Payment 3 due at 5 pm Eastern on the Friday of your cohort's 4th week.
- **Third Party Loan** – A student must have an **approved and accepted** third-party loan for the entirety of the tuition balance upon enrollment. We partner with Ascent, Meratas and can suggest other options as well.
- **Tuition Reimbursement or Tuition Assistance** – Employer pays towards tuition either as reimbursement to the student or directly to We Can Code IT.
- **VA/Military TAA Funding** - We are approved for Chapter 33, Post 9/11, and Chapter 31 bills.
- **VET TEC - Veteran Employment Through Technology Education Courses** - Our Full-Stack Software Development Programs are approved for Vet Tec
- **Other payment options are available. Please check with Student Finance (studentfinance@wecancodeit.org)**

Note: You will not be able to graduate unless you are in good financial and academic standing.

Late payments are subject to a 15% annual interest rate.

Discount Policy

In accordance with state code 3332-1-10, we do not offer discounts to students who are not employees of We Can Code IT. In accordance with state code 3332-1-10, we offer discounts to employees. These

discounts are applied uniformly and are available to all similarly situated employees as described in our company handbook.

Refunds

Cancellation and Settlement Policy

The enrollment agreement may be canceled within five calendar days after the date of signing provided that the school is notified of the cancellation in writing. If such cancellation is made, the school will promptly refund in full all tuition and refundable fees paid pursuant to the enrollment agreement and the refund shall be made no later than thirty days after cancellation. This provision shall not apply if the student has already started academic classes.

If the student is not accepted into the training program, all refundable monies paid by the student shall be returned.

If a student has started class, and the five calendar day grace period has expired, a student who wishes to withdraw from the program must fill out the withdrawal form. It is located in Canvas under Student Resources.

Refunds for books, supplies and consumable fees shall be made in accordance with Ohio Administrative Code section 3332-1-10.1. Grants and scholarships are non-refundable. There is one (1) academic term for our programs. All programs, full-time and part-time, are 315 clock hours in length.

Refunds for tuition and refundable fees shall be made in accordance with the following provisions as established by the Ohio Administrative Code section 3332-1-10:

1. A student who withdraws before the first class and after the five-day cancellation period shall be obligated for the registration and background check fees.
2. A student who starts class and withdraws before the academic term is 15% completed will be obligated for 25% of the tuition and refundable fees plus the registration fee.
3. A student who starts class and withdraws after the academic term is 15% but before the academic term is 25% completed will be obligated for 50% of the tuition and refundable fees plus the registration fee.
4. A student who starts class and withdraws after the academic term is 25% complete but before the academic term is 40% completed will be obligated for 75% of the tuition and refundable fees plus the registration fee.

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5. A student who starts class and withdraws after the academic term is 40% completed will not be entitled to a refund of the tuition and fees.

2023 Cohort Refund Schedule is as follows:

FT Jan 2023 Refund Dates

Start: 1/9/2023 - 1/23/2023 withdrawal during this period the student will owe 25% of tuition, **\$3725**
15 % completion: 1/24/2023 - 2/1/2023 withdrawal during this period the student will owe 50% of tuition, **\$7450**
25% completion: 2/2/2023 - 2/15/2023 withdrawal during this period the student will owe 75% of tuition, **\$11,175**
40% completion: 2/16/2023 if a student withdraws on or after this date they will owe 100% of tuition, **\$14,900**
Last Day of Cohort: 4/14/2023

PT April 2023 Refund Dates

Start: 4/14/2023 - 4/30/2023 withdrawal during this period the student will owe 25% of tuition, **\$3725**
15% completion: 5/1/2023 - 5/17/2023 withdrawal during this period the student will owe 50% of tuition, **\$7450**
25% completion: 5/18/2023 - 6/10/2023 withdrawal during this period the student will owe 75% of tuition, **\$11,175**
40% completion: 6/11/2023 if a student withdraws on or after this date they will owe 100% of tuition, **\$14,900**
Last Day of Cohort: 9/17/2023

FT May 2023 Refund Dates

Start: 5/22/2023 - 6/5/2023 withdrawal during this period the student will owe 25% of tuition, **\$3725**
15% completion: 6/6/2023 - 6/14/2023 withdrawal during this period the student will owe 50% of tuition, **\$7450**
25% completion: 6/15/2023 - 7/2/2023 withdrawal during this period the student will owe 75% of tuition, **\$11,175**
40% completion: 7/3/2023 if a student withdraws on or after this date they will owe 100% of tuition, **\$14,900**
Last Day of Cohort: 8/23/2023

FT October 2023 Refund Dates

Start: 10/2/2023 - 10/16/2023 withdrawal during this period the student will owe 25% of tuition, **\$3725**
15% completion: 10/17/2023 - 10/25/2023 withdrawal during this period the student will owe 50% of tuition, **\$7450**
25% completion: 10/26/2023 - 11/8/2023 withdrawal during this period the student will owe 75% of

tuition, **\$11,175**

40% completion: 11/9/2023 if the student withdraws on or after this date they will owe 100% of tuition, **\$14,900**

Last Day of Cohort: 1/25/2024

PT October 2023 Refund Dates

Start: 10/6/2023 - 10/22/2023 withdrawal during this period the student will owe 25% of tuition, **\$3725**

15% completion: 10/23/2023 - 11/8/2023 withdrawal during this period the student will owe 50% of tuition, **\$7450**

25% completion: 11/9/2023 - 12/12/2023 withdrawal during this period the student will owe 75% of tuition, **\$11,175**

40% completion: 12/13/2023 if a student withdraws on or after this date they will owe 100% of tuition, **\$14,900**

Last Day of Cohort: 3/17/2024

The school shall make the appropriate refund within thirty days of the date the school is able to determine that a student has withdrawn or has been dismissed from a program. Please refer to the Withdrawals section of this document for detailed information.

Veterans Refund Policy

In the event that veterans or their eligible persons sponsored as students under Chapters 30, 32, 35 of Title 38 and Chapter 1606 or Title 10 U.S. Code, fail to enter the Program or withdraw or are discontinued therefrom at any time prior to completion, the amount charged for tuition, fees and other charges shall not exceed the approximate pro rata portion of the total charges for tuition, fees and other charges that the length of the non-accredited program bears to its total length. A registration fee of \$10 need not be refundable: any amount beyond that is subject to proration and refund (CFR 21.4254(c) (13)). The pro rata portion may not vary more than 10 percent of the total costs for tuition, fees, and other Charges.

A copy of this policy will be provided to all students receiving educational benefits from the Veterans Administration.

Student Absences, Tardiness, Makeup Work

Attendance

The purpose of this policy is to establish the attendance requirements for students enrolled in We Can Code IT's bootcamp programs.

1. **Attendance Requirement:** Students are required to attend at least 90% of all scheduled class sessions and lab hours. This requirement applies to all students, regardless of the reason for their absence.
2. **Absences:** If a student is unable to attend a scheduled class session or lab hour, they must notify the academic support team as soon as possible. The student is responsible for making up any missed work or assignments.
3. Students who are using a form of Veteran's funding (other than VetTec) must attend 100% of their classes physically on campus. Off-campus attendance in that case is considered an absence.
4. **Calculation and Tardiness:** Attendance is calculated on a minute basis. Students are responsible for knowing their standing with the attendance policy.
5. **Absences:** Students absent for two or more consecutive days require prior written approval from the program director OR a doctor's note for illness, or other documented proof based on the reason for their absence. Regardless, all absences count against the student's attendance percentage.
6. **Attendance Review:** At a minimum of bi-weekly intervals during the program, the academic support team will review each student's attendance record to ensure that they are meeting the attendance requirement. Students who fall below the attendance requirement may be subject to academic probation or dismissal.
7. **Extenuating Circumstances:** Students who miss class time due to extenuating circumstances *may* be eligible for make-up hours. **This is at the discretion of the program director.**
8. **Capstone Project Attendance:** All students must be in attendance for their capstone project or they will not be eligible for graduation.
9. **Academic Probation:** Students who fall below the attendance requirement may be placed on academic probation or dismissed.
10. **Dismissal:** Students who fail to meet the attendance requirement or who do not show improvement during the academic probation period may be subject to dismissal from the program. The decision to dismiss a student will be made at the discretion of the academic support team and program director.

Student Leave of Absence

Due to the short, intense nature of the program, We Can Code IT does not allow leaves of absence. A student must reapply to the program as a new student if an extended leave of absence becomes necessary.

Withdrawals

If a student is considering withdrawing from We Can Code IT, they should first meet with the Director of Education in order to see if We Can Code IT can help them solve the problem as well as help the student understand the decision they are about to make. The student should also meet with student finance to get an understanding of their financial responsibilities. If, after meeting with both departments the student still chooses to withdraw, **they should fill out the appropriate form found in Canvas under Student Resources to formalize their withdrawal.** If there are issues, please reach out to the Director or Assistant Director of Education to help.

If the student provides notification of the withdrawal using the form, the effective date of the withdrawal will be the earliest of the following: date on the written notification, the date it was received if there is no date on the withdrawal form, or the student's last date of attendance.

If a student does not provide notification of the withdrawal and stops attending classes, the effective date of the withdrawal will be 14 calendar days (excluding school holidays and breaks) from the last date of attendance or participation in an academic school activity including the learning management system (LMS), whichever is later. This date will be used to determine the financial responsibility of the student to the school.

Emergency Closing

In the event that class needs to be canceled due to inclement weather or any other emergency, students will be notified as soon as possible. Students experiencing issues should contact an instructor. We Can Code IT assumes no personal liability, and asks that students use caution when traveling.

Grading and Suspension or dismissal

Unsatisfactory Work

Students must maintain satisfactory work throughout the program, as well as maintain a 90% or greater attendance rate in order to graduate. Students must still maintain a 90% attendance rate and 80% in student academic performance (SAP).

Grading

Graduation from the program is determined by the successful completion of a number of assigned individual and group projects. All projects are graded as pass/fail. A project is considered passing when 80% of the requirements of the project are met. Student grades are reported in the.

Students who do not receive a cumulative grade of 80% or more for the coursework will not qualify for graduation.

The projects are considered summative assessments. Additional practice work and assessments will be assigned for the purpose of preparing the student to successfully complete the projects.

Late Assignments

Assignments are due on time. A late assignment is considered a fail. Accepting late assignments is at the discretion of the instruction team.

Standards of Academic Progress

To ensure that students who are not meeting the minimum academic requirements are provided with the appropriate support and guidance and that their academic progress is regularly monitored.

1. **Minimum Academic Requirements:** Students must maintain a minimum of 80% in all assessments, quizzes, exams, and projects in order to remain in good academic standing. This requirement applies to all aspects of the program, including classroom participation and attendance.
2. **Regular Monitoring:** We Can Code IT will regularly monitor the academic progress of each student. Students will be reviewed at a minimum every 14 days on a non-cumulative basis. Weekly and daily reviews may also be conducted at the discretion of the instructor or academic support team.
3. **Support and Guidance:** Students who are not meeting the minimum academic requirements will be provided with support and guidance. This may include additional projects, homework, tutoring, coaching, or academic advising.
4. **Review Periods and Consequences:**
 - a. **Bi-weekly:** At each bi-weekly review, students who are not meeting the minimum academic requirements will be placed on academic probation for the following 5-day period. During this time, the student will be required to meet with their instructor or academic support team to develop an academic improvement plan. The student's progress will be monitored closely, and additional support and guidance may be provided as needed.
 - b. **Subsequent Reviews:** If the student does not meet the minimum academic requirements at subsequent reviews, they may be subject to interruption or dismissal from the program. The decision to interrupt or dismiss a student will be made at the discretion of the academic support team and program director.

Probationary Period Policy

The purpose of this policy is to establish a probationary period for students to ensure that they are making satisfactory progress and meeting the academic expectations of the program.

1. **Probationary Period:** Students may be subject to a probationary period of 5 days if satisfactory progress is not being made or an infraction has occurred within the program. During this time, the student's academic progress and attendance will be closely monitored by the academic support team.
2. **Academic Expectations:** The student will be provided with clear expectations for their academic performance and attendance during the probationary period. The academic support team will

communicate regularly with the student to provide feedback on their progress and identify areas for improvement.

3. **Support and Guidance:** The organization will provide the student with any necessary support and guidance to ensure their success during the probationary period. The student will be encouraged to ask questions and seek help as needed.
4. **Evaluation and Feedback:** The student's academic progress and attendance will be evaluated at regular time periods during the probationary period, such as daily and weekly intervals. The academic support team will provide feedback on the student's strengths and areas for improvement and work with the student to develop an action plan for improvement.
5. **Extension of Probationary Period:** If the student's academic progress and attendance are not meeting the expectations of the program, the probationary period may be extended for a period of up to 5 days. The student will be informed in writing of the extension and provided with specific goals and objectives to meet during the extended probationary period.
6. **Dismissal:** If the student's academic progress and attendance do not improve during the probationary period, the student may be subject to dismissal from the program. The decision to dismiss a student will be made at the discretion of the academic support team and education director.

Student Conduct and Termination

If a student displays improper conduct or disruptive behavior, the student may be subject to being excused from a class or event, put on a Student Improvement Action Plan, or even risk being dismissed without readmittance privileges. This is at the discretion of We Can Code IT's staff. The decision to readmit a student is at the discretion of We Can Code IT's staff.

Academic Integrity Policy:

The student is required to conduct her/himself with integrity in the submission of all academic work, and will not give or receive unauthorized assistance for the completion of assignments, projects, or other work. Additionally, plagiarism is not tolerated and any violations may lead to disciplinary action. Any violations of the Academic Integrity Policy may lead to disciplinary action (see below) against the student, up to and including suspension or dismissal from the bootcamp. It is assumed that all students will play a role in preserving the academic integrity of the bootcamp and have an obligation to report violations committed by other students.

Disciplinary action for violations of the Academic Integrity Policy will depend on several factors, including the following:

- Whether the student is a first-time offender or a repeat offender
- Whether the violation was intentional or due to carelessness or a lack of knowledge
- Whether the student acknowledges the offense when presented with overwhelming evidence
- Whether the violation has a major impact on the learning environment

Once it is determined that a violation has occurred, the We Can Code IT staff could impose sanctions, which may include, but are not limited to:

- **Written warning** - Instructors may issue a written warning at any time - consistent with a reasonable determination that a violation has occurred - to students for minor violations

of the Academic Integrity Policy. The warning shall include a description of the violation and the corrective action needed to prevent further violations.

- **Grade reduction or failing grade on the assignment involved in academic integrity violation** - may determine whether a grade reduction or failing grade on an assignment is justified given the extent of the violation. Such decisions will be upheld unless determined to be arbitrary and capricious.
- **Recommendation for administrative action** - Administrative actions include, but are not limited to course failure, suspension, dismissal, and revocation of an awarded certificate. The We Can Code IT staff will review all materials and issue a decision.

Additional School Policies

Copyright Infringement Policy

All of our materials are copyrighted. We Can Code IT prohibits students from distributing copyrighted material and prohibits the use of the institution's technology hardware and software for that purpose. **Students are also prohibited from recording, copying, downloading, or otherwise reproducing We Can Code IT's lectures or other materials.** Any students engaged in such activities will be suspended with the potential to be dismissed and to receive legal action.

Transfer of Credit

Given the accelerated nature of our training program, credit for previous training will be determined on a case-by-case basis. Our course is 315 clock hours, not based on credit hours. Transferability of We Can Code IT credits is determined by the receiving institution.

We do not accept life experience as credit.

Reentrance Policy

The purpose of this policy is to establish the process for former students to reenter We Can Code IT's bootcamp programs after withdrawing or being dismissed.

1. Eligibility for Reentrance: Former students may be eligible for reentrance into the program if they are in
 - a. good financial standing with We Can Code IT, and
 - b. They withdrew from the program in good standing, or were dismissed for non-academic reasons. Students who were dismissed for academic reasons *may* be eligible for reentrance after a waiting period of 6 months.
2. Reapplication Process: Former students who wish to reenter the program must submit a new application and participate in an interview with a program director or other designated staff member.

3. **Academic Progress Review:** We Can Code IT will review the former student's previous academic progress and attendance to determine if they are likely to succeed in the program. If necessary, the team may require the student to complete additional coursework or training before reentering the program.
4. **Enrollment and Tuition:** If the former student is approved for reentrance, they will be enrolled in the next available cohort and charged the current tuition rate. The former student will be required to sign a new enrollment agreement and abide by the program policies and code of conduct.
5. **Credit Transfer:** If the former student completed coursework in a previous cohort that is still applicable to the program requirements, they *may* be able to transfer credit for that coursework. The decision to transfer credit will be made on a case-by-case basis.
6. **Dismissal:** If a reentering student fails to meet the academic or attendance requirements of the program, they may be subject to dismissal. The decision to dismiss a reentering student will be made at the discretion of the program director.

Access to Learning Management System and Online Materials

Students will have access to online materials through graduation.

Program Descriptions

We offer accelerated training in technology. Our offerings encompass 315 clock hours of technology instruction with the additional support of Career Services. All programs are problem and project-based learning. We offer full-time and part-time options for many courses. On campus, remote, or hybrid options for many courses are available.

Full-Time, C# Software Development Bootcamp - Cleveland and Nationwide Remote Campuses

Description:

We Can Code IT's C# developer bootcamp is an intensive program designed to teach individuals the skills needed to become a proficient C# .NET developer. The bootcamp covers a range of topics such as C# fundamentals, object-oriented programming, web development, and software engineering best practices. Students will work on real-world projects throughout the bootcamp and receive personalized feedback from experienced instructors. Additionally, they will have access to career services to help them secure a job in the industry. By the end of the program, students will have the skills and experience needed to build scalable C# applications and contribute to software development projects in a professional setting.

Primary languages, techniques and technologies taught:

C# .NET with front-end development using HTML, CSS, and JavaScript. Front-end development using HTML, CSS, and JavaScript. Additional technologies such as Git, Github, Test-Driven Development (TDD), Agile methodologies, Scrum, Remote tools, Pair Programming, MVC, Object-Oriented Programming, and Algorithms.

Hours:

315 Clock Hours

The full-time offering is Monday - Friday from 9:30 am - 3:30 pm for 14 weeks.

NOTE: You are expected to leave time (9-5 for the full-time program, for example) to complete your work. Full-time students should not have other jobs or significant commitments during the course of the bootcamp.

Full-Time, Java Developer Bootcamp - Columbus, Cleveland, and Nationwide Remote Campuses

Description:

We Can Code IT's instructor-led Java developer bootcamp is an immersive program designed to equip individuals with the necessary skills to succeed as a Java developer. The program covers a wide range of topics such as Java programming fundamentals, design and implementation, web development, and software engineering best practices. Throughout the bootcamp, students will work on real-world projects, receive personalized feedback from experienced instructors, and have access to career services to help them secure a job in the industry. By the end of the program, students will have the skills and experience needed to build scalable Java applications and contribute to software development projects in a professional setting.

Primary languages, techniques and technologies taught:

Java, Spring, and JPA. Front-end development using HTML, CSS, and JavaScript. Additional technologies such as Git, Github, Test-Driven Development (TDD), Agile methodologies, Scrum, Remote tools, Pair Programming, MVC, Object-Oriented Programming, and Algorithms.

Hours:

315 Clock Hours

The full-time offering is Monday - Friday from 9:30 am - 3:30 pm for 14 weeks.

NOTE: You are expected to leave time (9-5 for the full-time program, for example) to complete your work. Full-time students should not have other jobs or significant commitments during the course of the bootcamp.

Part-Time, Java Developer Bootcamp - Columbus, Cleveland, and Nationwide Remote Campuses

Description:

We Can Code IT's remote part-time Java developer bootcamp is an immersive program designed to equip individuals with the necessary skills to succeed as a Java developer. The program covers a wide range of topics such as Java programming fundamentals, design and implementation, web development, and

software engineering best practices. Throughout the bootcamp, students will work on real-world projects, receive personalized feedback from experienced instructors, and have access to career services to help them secure a job in the industry. By the end of the program, students will have the skills and experience needed to build scalable Java applications and contribute to software development projects in a professional setting.

Primary languages, techniques and technologies taught:

Java, Spring, and JPA. Front-end development using HTML, CSS, and JavaScript. Additional technologies such as Git, Github, Test-Driven Development (TDD), Agile methodologies, Scrum, Remote tools, Pair Programming, MVC, Object-Oriented Programming, and Algorithms.

Hours:

315 Clock Hours

The part-time program is offered via distance learning with 2 days, twice per month of live real-time Zoom instruction, over 22 weeks. The 2-day live instruction sessions per month will be 9:00 am - 5:00 pm on Saturday and Sunday. Tutoring sessions and one-on-one meetings throughout the week are mandatory.

Full-Time, Cybersecurity Analyst Bootcamp - Columbus, Cleveland, and Nationwide Remote Campuses

Description:

We Can Code IT's instructor-led 14-week Cybersecurity Bootcamp provides comprehensive training on key cybersecurity principles and practices. It encompasses critical areas such as network and system security, threat intelligence, cryptography, identity management, and incident response. A significant part of the course involves hands-on lab work, simulating real-world scenarios. Students also learn Python for automation in cybersecurity tasks. The program concludes with a capstone project integrating all course elements, ensuring students leave job-ready.

Primary techniques and technologies taught:

Introduction to Cybersecurity and Cyber Threat Intelligence, Computer Networks and Network Security, System Security and Introduction to Python, Applied Cryptography, Identity and Access Management, Security Operations, Incident Response and Logs & Detection, Governance, Risk Management and Compliance, Application Security & Penetration Testing, and Security in Cloud Computing.

Hours:

315 Clock Hours

The full-time offering is Monday - Friday from 9:30 am - 3:30 pm for 14 weeks.

NOTE: You are expected to leave time (9-5 for the full-time program, for example) to complete your work. Full-time students should not have other jobs or significant commitments during the course of the bootcamp.

Full-Time, Data Analyst Bootcamp - Columbus, Cleveland, and Nationwide Remote Campuses

Description:

Our 14-week Comprehensive Data Analytics Program is a rigorous, project-based learning journey designed to equip students with the critical skills needed in the burgeoning field of data analytics. Students will gain hands-on experience in key analytical tools and programming languages including statistical analysis, Excel, Python, SQL, and Power BI. The curriculum also incorporates the principles of problem-solving and effective presentation skills, crucial for any data professional.

In addition to regular instruction, students will engage in projects that apply to real-world scenarios, providing them with practical experience in solving complex data-related problems. The course culminates in a comprehensive project integrating all the concepts and tools learned, which students will present and defend on a Demo Day.

Upon completion of this program, students will have a strong foundation in data analytics, a portfolio of projects demonstrating their skills, and the confidence to thrive in data-driven roles across industries.

Primary techniques and technologies taught:

Introduction to Data Analytics and Statistical Analysis, Excel for Data Analysts, Python Programming Language for Data Analysis, SQL for Data Analysis, Data Visualization and Reporting using Power BI, Integration, Presentation Skills, Real-world Multifaceted Data Analysis

Hours:

315 Clock Hours

The full-time offering is Monday - Friday from 9:30 am - 3:30 pm for 14 weeks.

NOTE: You are expected to leave time (9-5 for the full-time program, for example) to complete your work. Full-time students should not have other jobs or significant commitments during the course of the bootcamp.

Student Services

Career Services

We provide comprehensive career and job matching services, The Career Difference™, to all of our students. Our CS team coaches students on career-related topics and equips them with job search, tools, techniques and strategies besides connecting them with our employer partners for potential opportunities. We also provide one-on-one assistance to students who want additional help. **Per state guidelines, we cannot guarantee employment for any of our students at any time during the program or after graduation.** It is up to the student to find employment, though we provide assistance every step of the way, as stated above.

Records Access

We Can Code IT guarantees the student's rights to access their academic and administrative records at any time during the program or after. A printed copy of transcripts or graduation certificate is subject to fees (listed in Fees section). Certificates are available electronically.

Students can request their records by contacting a faculty or staff member at hello@wecancodeit.org.

Non-Discrimination Statement

We Can Code IT does not, and shall not discriminate in its educational programs or activities on the basis of race, color, national or ethnic origin, ancestry, age, religion or religious creed, disability or handicap, sex or gender, gender identity/expression, sexual orientation, veteran or military status, genetic information, or any other characteristic protected under applicable federal, state, or local law. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, students, volunteers, subcontractors, vendors, and clients.

Admission Procedure for Students with Special Needs

Applicants with disabilities applying to We Can Code IT follow the same admission procedures as students without disabilities and must submit application materials as requested by We Can Code IT. Decisions regarding acceptance will be made without regard to disability, and will be made in accordance with established admission standards.

Facilities and Equipment

Columbus, OH Campus

2645 N High Street, Columbus, OH 43202 (In the same plaza as Hound Dogs)

- Multiple, large collaborative learning spaces
 - 2 large classrooms
 - 2 group conference rooms
- Internet access throughout campus
- Access to on-campus instructors during and outside of class time during normal business hours
- Access to printers and scanners
- Video conferencing equipment in all classrooms
- Student access to books/training materials on campus
- Access to a prayer room
- Ability to reach out to all faculty and staff through Slack
- Free on-campus parking
- Common area with kitchen, refrigerator, coffee pot and microwave

Cleveland, OH Campus

5500 South Marginal Rd., Suite 280, Cleveland, OH 44103

- Multiple, large collaborative learning spaces
 - 1 large classroom
 - 1 group conference room
 - 2 large common spaces
- Internet access throughout campus
- Access to on-campus instructors during and outside of class time during normal business hours
- Access to printers and scanners
- Video conferencing equipment in classrooms and conference rooms
- Student access to books/training materials on campus
- Access to a prayer room
- Ability to reach out to all faculty and staff through Slack
- Free on-campus parking
- Common area with kitchen, refrigerator, coffee pot and microwave

Administrative Staff

Melanie McGee

Founder & CEO

Arlene Polderman-Aulisio

Director of Advancement

Patty Bennett

Student Finance

Michael Lewis

Assistant Director of Education

Ilona Prajsnar

HR & Bookkeeping

Thomas Watson

Director Admissions

Grievance Procedure

We Can Code IT will make all attempts to solve problems internally before filing with the state. Please direct all grievances to We Can Code IT before contacting the Ohio State Board of Career Colleges and Schools.

Grievances should be directed to:

We Can Code IT

Attn: We Can Code IT Grievances

5500 S. Marginal Rd., Suite 280

Cleveland, OH, 44103

Telephone: 844-932-2626

You have the right to file grievances with the Ohio State Board of Career Colleges and Schools:

30 East Broad Street, Suite 2481

Columbus, OH 43215

Phone: (614)-466-2752

Toll Free (877) 275-4219

Addendum #1

Colmery Statement

We Can Code IT will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from the Department of Veterans Affairs under chapter 31 or 33.